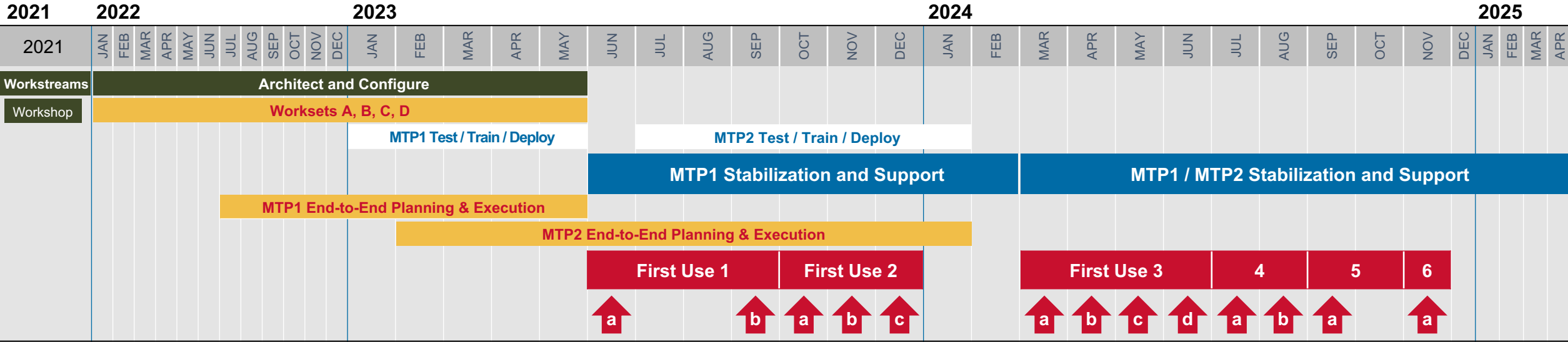


WorkCyte Phase II: Student Information and Receivables

President's Council

May 2, 2023

Student Information and Receivables Implementation Timeline



Key	Planning & Building	Testing	Moves to Production	First Uses
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1 MOVE TO PRODUCTION (MTP1)
Prospective Student / Applicant Processes

- Academic Foundation
- Curriculum Management Course Definitions
- Financial Aid for Undergraduate Applicants
- Finance Application & Acceptance Fees

- HCM Graduate Faculty
- Recruiting & Admissions
- Security, Integrations and Reports (MTP1)
- Student Core
- Student Financials Course Fees

2 MOVE TO PRODUCTION (MTP2)
Enrolling / Continuing Student Processes

- Academic Advising
- Finance Customer Accounts
- Security, Integrations and Reports (MTP2)

- Financial Aid Packaging / Disbursement / R2T4 for Continuing, Transfer, Graduate & Vet Med Students
- Student Financials
- Student Records

FIRST USE 1
a. **June 2023**

- Academic Foundation**
- Curriculum Management:** Course Definitions
- Finance:** Application & Acceptance Fees
- Financial Aid:** Recruiting Awards for Undergraduate Applicants
- Recruiting & Admissions:** Undergraduate Admissions
- Security / Integrations / Reports (MTP1)**
- Student Core**

b. **September 2023**

- Recruiting & Admissions:** Graduate Admissions and Committees

FIRST USE 2
a. **October 2023 Curriculum Management:** Fall 2024 Course Sections

b. **December 2023 Student Financials:** Fall 2024 Course Fees

c. **January 2024 Financial Aid:** Packaging – New Undergraduates

FIRST USE 3
a. **March 2024**

- Academic Advising**
- Financial Aid:** Packaging for Continuing Students
- HCM:** Graduate Faculty Nomination and Appointment Eligibility
- Security / Integrations / Reports (MTP2)**
- Student Financials:** Student Sponsor Contracts
- Student Records:** Registration / Historical Students*

b. **April 2024 Financial Aid:** Packaging for New Undergraduate Transfer Students

c. **May 2024 Financial Aid:** Packaging for Continuing/Returning Undergraduate and Graduate Students, and New Graduate Students

d. **June 2024: Financial Aid:** Packaging for New and Continuing Veterinary Medicine Students

FIRST USE 4
a. **July 2024**

- Student Financials:** Tuition and Fee Assessment / Payments / Student Balances
- Finance Customer Accounts**

b. **August 2024**




- Financial Aid:** Disbursement, Return to Title IV

FIRST USE 5
a. **September 2024**

- Workday is System of Record**
- Student Records:** Transcripts

FIRST USE 6
a. **November 2024**

- Student Records:** Graduation

	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
 Students	Rollout 1									Rollout 3				Rollout 4		Rollout 5		Rollout 6
	<ul style="list-style-type: none"> Experimental Courses in Catalog New application opens for prospective students 									<ul style="list-style-type: none"> Student Sponsor Contracts Academic Progress Report (APR) New Transfer, New or Returning VetMed, Continuing Students Packaged Financial Aid Graduate Plan of Study & Committees Graduate Oral Exams Graduate Assistantship Academic Appointments Graduate Faculty Academic Appointments Class Registration in Workday Automated Course Prerequisite Checking 				<ul style="list-style-type: none"> Tuition & Fee Assessment Student Payments Academic Requirement Overrides, Substitutions & Waivers NSC Reporting Enrollment Verification 		<ul style="list-style-type: none"> Transcript Requests Grading 		<ul style="list-style-type: none"> Degree Clearance Character limitations
 Faculty	Rollout 1				Rollout 2					Rollout 3				Rollout 4		Rollout 5		Rollout 6
	<ul style="list-style-type: none"> Experimental Courses in Catalog Graduate Admissions Evaluation 				<ul style="list-style-type: none"> Course Fees 					<ul style="list-style-type: none"> Academic Progress Report (APR) Graduate Plan of Study & Committees Graduate Oral Exams Graduate Faculty Academic Appointments Class Registration in Workday Automated Course Prerequisite Checking 				<ul style="list-style-type: none"> Tuition and Fee Assessment Academic Requirement Overrides, Substitutions & Waivers 		<ul style="list-style-type: none"> Grading 		<ul style="list-style-type: none"> Requests to facilitate business processes Increased flexibility with Workday Reporting Character limitations
 Staff	Rollout 1				Rollout 2					Rollout 3				Rollout 4		Rollout 5		Rollout 6
	<ul style="list-style-type: none"> Instructor Eligibility for Faculty and Non-Faculty Staff Instructors Experimental Courses in Catalog Graduate Admissions Evaluation Recruiting Awards for Undergraduate Applicants 				<ul style="list-style-type: none"> Course Fees New Undergraduate Packaged Financial Aid Course Section Edits 					<ul style="list-style-type: none"> Student Sponsor Contracts Academic Progress Report (APR) New Transfer, New or Returning VetMed, Continuing Students Packaged Financial Aid Graduate Plan of Study & Committees Graduate Oral Exams Class Registration in Workday Automated Course Prerequisite Checking 				<ul style="list-style-type: none"> Student Residency Codes Tuition & Fee Assessment Student Payments Academic Requirement Overrides, Substitutions & Waivers NSC Reporting Enrollment Verification 		<ul style="list-style-type: none"> Transcript Requests 		<ul style="list-style-type: none"> Degree Clearance Requests to facilitate business processes Increased flexibility with Workday Reporting Character limitations

Rollout 1 Changes – Partial List

June – September 2023



Students

- Experimental Courses in Catalog
- New application opens for prospective students



Faculty

- Experimental Courses in Catalog
- Graduate Admissions Evaluation



Staff

- Instructor Eligibility for Faculty and Non-Faculty Staff Instructors
- Experimental Courses in Catalog
- Graduate Admissions Evaluation
- Recruiting Awards for Undergraduate Applicants

Training Format Deliverables

Just in time methodology



Digital Learning Course
Online self-paced training



Knowledge Base Article
Written step-by-step
instructions



Instructor-Led
Classroom-based training
(in-person or virtual)

Training Materials by Type

First Use – Rollout 1

Status	Digital Learning	Knowledge Base Articles	Instructor-led	TOTAL
Not Started	0	1	0	1
In Progress	0	6	0	6
In Review	0	0	0	0
Complete	1	58	1	60
TOTAL	1	65	1	67

As of Monday, April 17, 2023

Training Timeline Overview

First Use - Rollout 1

2023	March	April	May	June
				★ Rollout 1
Instructor Led Training			TBD *	
Digital Releases			May 5	
How-To Articles				June 15

Training materials created for curriculum management, graduate college, recruiting and admissions, reporting and analytics, student core and student financials workstreams

*Schedule subject to change

**Security group discussion/verification ongoing

Admissions MyAccount

Logged in as: geoff_demo5@mailinator.com [\[Log Out\]](#)

Cyclone Checklist

Legend:

- ☒ - Automatically checked upon completion of the associated task.
- ☐ - Must be manually checked.

Junior Year ▼

Up Next

View my Application(s)

Start New Application

Personal Information

Manage Applications

Logged in as: geoff_demo5@mallinator.com

[Log Out](#)

This is our new system for fall 2024 applications and beyond.
To view your application(s) whose entry term is before fall 2024 please visit the [Application Activity page](#).

Current Applications

Undergraduate Domestic First Year - 2024 Fall Semester - Computer
Science

[Start Chat](#)

CONFIRM APPLICATION COMPLETION

Please note that once you click the Submit button below your application will be finalized and no longer available for editing. If there are any payments required for this application you will be taken through the payment process. Once any required payments have been made your application will be submitted to the Office of Admissions for processing.

A summary of the application you are about to submit is below:

Form Type	Application Type	Entry Term	Fee
US Undergraduate	Freshman	Fall 2023	†Deferred

After you have submitted an application you can no longer make changes to it. You also cannot create a new application of the same type for the same entry term. Make sure you are satisfied with all of your application information before proceeding.

†Your application fee is deferred until you enroll at Iowa State.

Cancel

Submit

< [New Application](#)

< [Logout](#)

< [Contact Us](#)

< [Help](#)



Start Chat

Congratulations on your admission to Iowa State University!

< Account

Application

[Instructions](#)

[New Application](#)

[Logout](#)

[Contact Us](#)

Help

Application Type: Undergraduate Domestic Transfer

Application Entry Term: 2024 Fall Semester

Program of Study: Bachelor of Science Nursing

Status: Under Review

Last Saved: April 25th 2023 11:53am


Change Entry Term

Change Program of
Study

Withdraw Application

Action Item	Status
Please submit your unofficial college transcript from Des Moines Area Community College (DMACC).	Received

Upload Other Document(s)



Let's Chat!

To start, tell us about yourself.

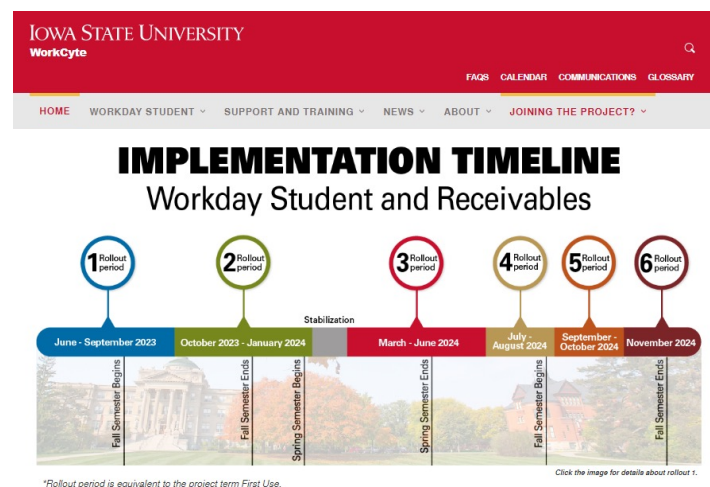
*First Name

*Last Name

Email

Start Chatting

Learn More



Your *WorkCyte Digest* Newsletter

A digital monthly publication delivered to faculty and staff

SUBSCRIBE HERE!

ISU SERVICE PORTAL

ISU Service Portal

Website	Newsletter	Training Resources
www.workcyte.iastate.edu	www.workcyte.iastate.edu/workcyte-digest-archive	Knowledge base articles and FAQs will soon be posted in the ISU Service Portal.