PRESIDENT’S COUNCIL

November 11, 2020
Note: ROTC photos were taken prior to COVID-19 pandemic.
COVID-19 Data

• Dedicated data analysis team
  • Daily review of case and close contact data
  • Identify trends and investigate commonalities
  • Targeted response to any identified clusters

• Public Dashboards
  • https://asqk.ehs.iastate.edu/coviddashboard
  • Weekly Summary – updated every Monday
    • Includes weekly highlights
  • Daily Summary – updated every Monday, Wednesday, Friday
Random Testing

• From Oct. 12-24, 160 students were tested – one tested positive.
• 16.1% who completed the testing were representative of the population of asymptomatic students at that time
• Based on the results, estimated percentage of asymptomatic students infected with the virus is less than 1% (0.625%)
• Because the estimate is derived from a random sample, the true percentage may differ and could be as high as 2.93%
Testing Strategy

• End of fall semester
  • Testing available to all students Nov. 16-21 at Johnny’s
  • Encouraging strict adherence to Cyclones Care behaviors two weeks prior to leaving campus
• Testing for students, faculty and staff available at TSHC over winter break
• Spring testing strategy being finalized by Testing Task Force
Symptom Checker

- Aggregated data is available to ISU public health team to assist with identifying trends
- Daily prompt to evaluate health symptoms
- Personally identifiable data not used for research and survey information is not available to supervisors or team leads

<table>
<thead>
<tr>
<th>Response</th>
<th>Faculty/staff</th>
<th>Students</th>
<th>Overall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average (Aug. 17-Oct. 23)</td>
<td>38%</td>
<td>16%</td>
<td>20%</td>
</tr>
<tr>
<td>Single day high</td>
<td>52%</td>
<td>38%</td>
<td>41%</td>
</tr>
<tr>
<td>Single day low*</td>
<td>13%</td>
<td>9%</td>
<td>10%</td>
</tr>
</tbody>
</table>

*Single day lows for both populations occurred on weekend days
COVID-19 Current Situation

• Widespread in the community, county, state, and country
  • Past 14 day % positive averages:
    • State of Iowa = 20.8%
    • Story County = 15.6%
  • ISU for week of Nov. 2-8 = 15.12%

• Enhanced public health measures announced by IDPH on 11/10

• Statewide hospitalizations are high
  • ISU is in continuous contact with Mary Greeley Medical Center

• Continue to see no evidence of classroom transmission
  • Since beginning of semester, 2,544 individuals have had close contact with someone who tested positive for COVID-19
  • Only 58 identified as a close contact in a learning space
  • Of those 58, only one subsequently tested positive for COVID-19 (non-classroom exposure likely)

• ISU Public Health team collecting very detailed data
Supporting Campus Wellbeing

• Students, faculty and staff have been impacted by COVID-19 and national events
• Gen Z (age 18-23) experiencing higher levels of stress than others
• Mental health needs of students are significant
• Call to action: everyone on campus has a role to play in supporting wellbeing

Stress in America 2020, American Psychological Association
Supporting Campus Wellbeing

• COVID-19 Testing
• Tips for Students Returning Home
• Caring for Mental Health During Periods of Stress & Uncertainty
• Taking Care of Your Health During a Pandemic
CycloneHealth.org

• Landing page that connects to all 4 Student Health & Wellness departments
  ✓ Recreation Services
  ✓ Student Wellness
  ✓ Student Counseling Services
  ✓ Thielen Student Health Center
ISU Mental Health Resources

• **Student Counseling Services**
  o Services include group therapy, workshops, individual counseling, biofeedback, career counseling, and couples counseling.
  o 515-294-5056

• **Thielen Student Health Center**
  o Student Health offers comprehensive outpatient mental health care, from primary care through psychiatry.
  o We screen students at every visit for mental health issues.
  o 515-294-5801

• **Crisis Text Line**
  o Text “ISU” to 741741 - access to a trained crisis counselor 24/7

• **Ulifeline** ([http://www.ulifeline.org/iastate/](http://www.ulifeline.org/iastate/))
  o Ulifeline offers students mental health screening tools, information about mental health issues, and resources for learning more and getting help.

• **Therapy Assistance Online (TAO)** ([https://www.counseling.iastate.edu/resources/tao-self-help/](https://www.counseling.iastate.edu/resources/tao-self-help/))
  o Online self help resources
ISU Mental Health Resources

• Student Wellness
  o Student Wellbeing Toolkit
  o Collegiate Recovery Community
  o Screening, Brief Intervention and Referral to Treatment
  o Sleep Well
  o Joyful Eating

• Recreation Services
  o Intramural Sports
  o Fitness
  o Outdoor Rec
  o Sport Clubs

• Employee Wellness
  o ISU WellBeing
    o Mental Health Resources
  o On-campus EAP services for faculty and staff (located in the Communications Building)
    o Call 1-800-327-4692 to schedule an appointment
PI/Faculty Reporting Workbook Timeline

• **June-July** – Development and testing of faculty condensed composite reports. Presentation of workbook to Faculty Senate EB and RPP. Support to move forward in providing a comprehensive, standardized approach to financial reporting for Faculty/PIs

• **July-August** – Outreach and additional testing of template workbook with faculty by college

• **September-November** – Training for Finance Service Delivery Specialists on workbooks. Engage with Cost Center Managers to customize and review workbooks and rollout of workbooks to faculty and PIs by Finance Service Delivery Specialists
Workbooks are in Workday Drive
## Workbook Format

<table>
<thead>
<tr>
<th>Tab Name</th>
<th>Report</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsored</td>
<td>ISU SPA PI Unspent Report</td>
<td>Provides overall balances for all Worktags starting with GR which are considered Sponsored funding.</td>
</tr>
<tr>
<td></td>
<td>Non-Sponsored</td>
<td>Provides overall balances for all Program accounts which do not fall under Sponsoring Programs. This will exclude Startup (separate report) and Foundation (separate reporting system).</td>
</tr>
<tr>
<td></td>
<td>Faculty Startup</td>
<td>Provides overall balances for all Worktags starting with FJU which are considered Startup funding.</td>
</tr>
<tr>
<td></td>
<td>ISU Transaction Detail for PI/Faculty</td>
<td>Detail of all revenue and expenses on all listed accounts.</td>
</tr>
<tr>
<td></td>
<td>ISU Labor Summary for PI/Faculty</td>
<td>Labor summary for all listed accounts.</td>
</tr>
<tr>
<td></td>
<td>ISU All Worker Costing Allocation Current and Future for PI/Faculty</td>
<td>Costing Allocation summary for your supervisory organization.</td>
</tr>
</tbody>
</table>

**Driver Worktag Included**
- GR-017757-00203 ENG Gomez COLLABORATIVE: Disposable all-graphene microfluidic biosensor for real-time foodborne pathogen detection in food processing facilities
- PG110912 VRAC: Carmen Gomes - PRIN: ENGR
- FJU000000891 Startup - Me - 18 - C Gomes - GUFUS: ENGR

**Report Included In**
- Sponsored Funding, Transaction Detail and Labor Summary
- Non-Sponsored Funding, Transaction Detail and Labor Summary
- Gomez, Carmen
- Lusta

**Additional Worktags**
- Faculty Startup, Transaction Detail and Labor Summary

**Note:** Please do not refresh your Live Data unless your Worksheet as it may cause an error with the data. Reach out to your Finance Service Delivery team if you would like a refresh of the data before the scheduled refresh.

For any questions on the following reports, please email finance_delivery@iastate.edu
# Steps to Launch Workbooks

*Goal: Workbooks to all Faculty/PIs by 11/25/20*

<table>
<thead>
<tr>
<th>Number</th>
<th>Task</th>
<th>Resource</th>
<th>Start</th>
<th>End</th>
<th>Duration</th>
<th>% Complete</th>
<th>Week Beginning</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BUM Email Communication - Request to approve CCM contact list</td>
<td>Finance Managers</td>
<td>10/9/2020</td>
<td>10/16/2020</td>
<td>1 week</td>
<td></td>
<td>12-Oct</td>
</tr>
<tr>
<td>2</td>
<td>CCM Email Communication - Request to approve faculty list and complete worktag template</td>
<td>Supervisors</td>
<td>10/13/2020</td>
<td>10/16/2020</td>
<td>4 days</td>
<td></td>
<td>26-Oct</td>
</tr>
<tr>
<td>3</td>
<td>Receive and review worktags from CCMs</td>
<td>CCM, FS and GFS</td>
<td>10/13/2020</td>
<td>10/23/2020</td>
<td>10 days</td>
<td></td>
<td>9-Nov</td>
</tr>
<tr>
<td>4</td>
<td>Workbook Setup</td>
<td>FS</td>
<td>10/26/2020</td>
<td>11/2/2020</td>
<td>2 weeks</td>
<td></td>
<td>16-Nov</td>
</tr>
<tr>
<td>5</td>
<td>Workbook preview and review by CCM</td>
<td>CCM, FS and GFS</td>
<td>11/2/2020</td>
<td>11/9/2020</td>
<td>2 weeks</td>
<td></td>
<td>23-Nov</td>
</tr>
<tr>
<td>6</td>
<td>Share customized workbook and training materials with faculty</td>
<td>CCM, FS, GFS and Faculty/PI</td>
<td>11/9/2020</td>
<td>11/25/2020</td>
<td>2.5 weeks</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
What can I expect as a PI/Faculty Member?

They will receive an email from a Finance Specialist letting them know their customized workbook is available and can be accessed in Workday via the “Drive” option by clicking on their Workday profile. The email will also contain permalinks to the following training materials available on the Finance and Planning Knowledge Portal, along with a recorded demonstration of the workbook.

- Accessing and interpreting the Account Manager Report for PIs and Faculty
- Adding Drive to Workday Landing Page
- Using Reports with Live Data in Worksheets
- Worksheet Basics

In recognition of the challenges presented by the pandemic and end of the semester time constraints, Finance Specialists will not be scheduling meetings with each PI/faculty member to present their workbook. If a PI/Faculty Member is interested in a meeting to walk through the workbook, they may contact their Finance Service Delivery team member by emailing finance_delivery@iastate.edu.
Adding Drive to Workday Landing Page:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011893

ISU All Worker Costing Allocation Current and Future for PI/Faculty:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011932

ISU Driver Worktag Balance for PI/Faculty:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011918

ISU Faculty Startup Budget:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011928

ISU Labor Summary for PI/Faculty:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011929

ISU SPA PI Unspent Report:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011930

ISU Transaction Detail for PI/Faculty:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011931

Using Reports with Live Data in Worksheets:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011927

Worksheet Basics:
https://iastate.service-now.com/finance?id=kb_article&sysparm_article=KB0011858